



Student Name: _____

Form Group: _____

Student LAT Chromebook Scheme Loan Agreement

Loan Start date:

Loan End date:

This document outlines the permitted use of your loaned chromebook and all terms and conditions provided below must be followed in full. A breach of these terms may result in forfeit of the device or disciplinary action being taken.

1. All chromebooks remain the property of Freedom tech under the management of Leigh Academies Trust and are on loan to learners whilst they are on roll at Leigh Academies Trust.
2. The chromebook must be returned upon the Academy's request. The academy reserves the right to recall any device immediately should it feel the need to do so.
3. Learners are not permitted to accessorise their loaned chromebook.
4. All learners are reminded that they are not authorised to use their loaned chromebook to store personal sensitive information.
5. Learners are permitted to configure their home Wi-Fi network, however filtering in this instance will be regulated by the Wi-Fi supplier and parent/guardian.
6. Only official Google chromebook updates are permitted.
7. You are not permitted to circumvent any of the chromebook's in-built security measures.
8. It is imperative that only the learner's Google ID is to be used on the school device.
9. The use of illegally obtained software – this is all software that has not been validly purchased via Leigh Academies Trust – is not permitted.
10. The loaned chromebook must not be subjected to a 'Jailbreak' method in order to install uncertified apps. Any attempted 'Jailbreak' could result in total loss of data and the inability of the school to provide support. In such cases, the Chromebook is likely to be confiscated from the learner.
11. Use of the Chromebook for questionable activity including the deliberate viewing of inappropriate material via the internet is not permitted and a consequence will be put in place should this occur.
12. Learners are not to undertake activities that contravene the Computer Misuse Act or Malicious

Communications Act and Leigh Academies Trust's IT Acceptable Use Policy.

13. Learners must show due diligence in regard to the security of their loaned chromebook at all times. This includes times when they are not using the device.

14. When in a learning session users should only engage with those apps that support their learning. Consequences will apply for any learner using their chromebook inappropriately during learning sessions.

15. Should your chromebook stop working in any way you must not attempt any repairs either yourself or through any other means. The Chromebook must not be reset by anyone other than the LAT IT department.

16. The Chromebook is covered by accidental damage and theft insurance policy. Should a claim be made there could be an excess of £25 per claim at the discretion of Leigh Academies Trust.

17. The academy administrator will log and manage the insurance claim. Insurance claims should be made directly with Freedom Technology who will manage the claim on the sites behalf.

18. Should an insurance claim be made it may take up to two weeks for the return of the repaired or a replacement device. A loaned spare device will be provided in the meantime and the same terms and conditions will apply to this loaned device .

19. In order to process an insurance claim, the name of your child will be provided to the insurance company along with the serial number of the allocated device.

20. Chromebooks should be charged overnight and the charger should be left at home. Chargers are not included in the main management of the device. Replacement chargers will be made available to purchase through ParentPay/Wisepay. Low income/disadvantaged students will be covered by Pupil Premium funding.

Parent/ Carer Printed Name: _____

Parent/ Carer Signed agreement: _____

Date: _____

I have read, understood and agreed to the Chromebook loan agreement (circle appropriate): YES / NO

FOR STAFF USE ONLY UPON DISTRIBUTION

| | |
|----------------------|---------------------------------|
| Student Name: | Parent/ Carer Name: |
| Tutor Group: | Parent/ Carer Signature: |
| Date: | |
| Device Model: | Device S/N: |