



Leigh Academy  
**RAINHAM**

**Student name:** \_\_\_\_\_

**Form Group:** \_\_\_\_\_

**Issued by:** \_\_\_\_\_

**Issue Date:** \_\_\_\_\_

**Issue no.:** \_\_\_\_\_

### Required Action

Issue	Consequence	Action Taken
2 Staff signatures in a day	C1 - 30 minute detention	
3 Staff signatures in a day	C2 - 60 minute detention Phone call home	
6 Staff signatures in a week	SLT Detention + Form Tutor Report Meeting with parents if required	
No signatures in a week	Excellent Academy Ambassador 3 Reward Points Issued	

This card must be placed in the students file and a new one is to be issued when a row is complete.

Form Tutor Signature: \_\_\_\_\_

Date: \_\_\_\_\_



## Reason codes

1. Minor Uniform Misdemeanour (e.g. rolled skirt / untucked shirts)
2. Moving unsafely around the site (running/ pushing)
3. Casual Swearing
4. Ill-equipped (stationary not subject specialist equipment)
5. Littering
6. Consuming food / drink outside designated areas
7. Consuming Banned Item (e.g. gum)
8. Being impolite/ poor manners
9. Late to Lesson
10. Drawing on self / others (outside lesson)

## LEIGH Learner Code of Conduct

As a **LEIGH Learner** of Leigh Academy Rainham I will...

- ✓ Be an **aspirational, resilient** and **reflective** learner who is always punctual and prepared to learn
- ✓ Take **responsibility** for my own appearance, property and actions and graciously accept any consequences for not meeting academy expectations with regards to these
- ✓ Act with **integrity** and **honesty** at all times, producing my own work independently in line with the Academic Honesty Policy
- ✓ Strive to develop a range of personal attributes and learning skills that enable me to be a highly successful lifelong learner and globally aware citizen

As a **caring** member of Leigh Academy Rainham's Community I will...

- ✓ **Respect** other people's feelings, space, cultures, beliefs and property, always acting in a manner towards my peers that is deemed as appropriate
- ✓ Conduct myself calmly, orderly and quietly in and out of lessons, **respecting** the safety and learning of others
- ✓ Be **courteous** at all times by greeting people, saying 'please' and 'thank you', opening doors and offering to help anyone in need
- ✓ **Respect** our environment, by not creating litter and encouraging others to do the same
- ✓ Proudly celebrate the achievements of my peers, recognising that we are all striving for success
- ✓ Use academy equipment and resources **responsibly**, recognising they are there for everyone to benefit from
- ✓ Show **compassion** by alerting a member of staff if I witness fighting, bullying, harassment or any form of unkindness to others either in the academy.
- ✓ Report the presence or use of any banned item to ensure the safety of our community

Student Signature \_\_\_\_\_ Date \_\_\_\_\_